

Jefferson Middle School
Parent and Community Engagement Plan

- I. Parents and community members will have an opportunity to assist in developing, reviewing, and evaluating the plan.
 - a. All parents and community members will be invited to an Open House at the beginning of each school year.
 - b. Parent and community members server on the Leadership Team, which coordinates the School Improvement Plan.
 - c. Two parent teacher conferences are held annual (fall/spring)
 - d. Teams are required to do 40 positive contacts per semester.
 - e. An active Parent Teacher Organization helps fund many different teacher requests.
 - f. Student handbooks are given out each year including a planner and all school policies.
- II. The administration will provide support to parents and teachers as they plan and implement the engagement plan.
 - a. A Parent/Teacher/Student Compact will be developed by stakeholders.
 - b. The facilities will be accessible to parents in order for them to hold meetings/workshops, work on projects, and obtain materials to encourage parents to support their child's academic success.
 - c. The administration will provide current, research-based parent literature or materials in a format that is easy to understand.
- III. In order to promote a strong partnership with parents and support higher student achievement, the school will do the following:
 - a. Assist parents in such areas as understanding state standards, assessment, and how to monitor their child's progress.
 - b. Adhere to the "open door" policy, encouraging parents to visit the school at any time.
 - c. Announce school activities using e-mail, phone calls, school sign, website, and other media.
 - d. Promote regular two-way communication among parents, faculty, and staff through Parent-Teacher Organization, parent-teacher conferences, positive contacts home, mid-term progress reports, school website, opportunities to visit classrooms, and school promoted activities.
 - e. Provide necessary training to parents in order for them to work more effectively with their children in academic and social skills.
 - f. Cooperate with agencies and other resources to promote the training of parents.
 - g. Provide literature and other documents in a language that parents can understand.
 - h. Continue to stress the importance of parent involvement.

- IV. Jefferson Middle School will support and encourage coordination for parent involvement activities with the Jefferson County Family Resource Center and Central Office staff.
- V. Parents and community members will be included in an annual evaluation of the content and effectiveness of the Parent and Community Engagement Plan. During this process they will consider the following:
 - a. A means of increasing parent involvement
 - b. Ways to overcome limitations in the participation underprivileged groups such as economically disadvantaged, special needs individuals, and English limited.
- VI. Parents and community members have the opportunity to serve on various committees, such as the Leadership Team, which helps oversee policies and procedures, including the school community compact. Parents are always welcomed and encouraged to contact teachers and administrators with comments and concerns about the school. Our main goal at Jefferson Middle School is teaching and learning. We believe the old adage, "It takes a community to raise a child". Essentially, this means that we all play a role in their success: administration, community, parents, and teachers.