

Response To Intervention Checklist for School Intervention Teams

Tier I

- Team meets with grade level teachers to determine RTI Population (lowest 10% per grade level grade K-3 and referred students in grades 4-5 based on Think Link benchmark assessments and other data considered as available.
- Initial section of Tier I Student Intervention Plan form completed when student begins Tier I interventions by _____.
- Parent is notified by letter, phone call or meeting of their child's at risk identification and the initiation of interventions every 4-5 weeks by _____.
- General education teacher provides comprehensive daily balanced literacy instruction including interventions in classroom. (Use Tier I documentation Form.)
- Progress monitoring begins and takes place weekly by _____ (teacher).
- School Intervention Team meets with teacher and parent after 24 sessions within 45 days to review progress and make decisions using Tier I Intervention Documentation Form and weekly progress monitoring chart.
- In meeting team considers growth rate and performance level with charted data to determine next step and completes Tier I Student Intervention Plan Review Section – also completes Tier II Student Intervention Plan initial information if student is moving into Tier II.
- Student's schedule is reviewed to consider when future interventions take place.
- Refer to special education if obvious disability is suspected other than learning disabilities or language impairment.
- Parent is notified every 4-5 weeks of student progress based on weekly progress monitoring data and invited to School Intervention Team meetings by _____.
- Schedule a time to reconvene after 45 days to review progress. _____

Tier II

- School Intervention Team reviews progress with teacher and parent after Tier II interventions have been implemented (along with Tier I) and completes the Tier II School Intervention Plan Review Section.
- Decisions are made based on the Tier II Intervention Documentation form and weekly progress monitoring graph.
- Decisions are made for the student based on results of growth rate and performance level from Think Link progress monitoring graph.
- Team reviews plan, determines next steps, considers screening and referral needs.
- Student's schedule is reviewed to plan for additional interventions as needed.
- Parent is notified every 4-5 weeks of student progress based on weekly progress monitoring data and invited to School Intervention Team meetings.
- Schedule a time to reconvene after 45 days to review progress. _____
- Team completes the Tier II Intervention Plan Review Section and determines what Tier III interventions will take place if the student is moving to Tier III.

Tier III

- After 4 additional weeks of Tier III interventions (with Tier I and II), team meets to review progress of student and completes Tier III Intervention Plan Review Section.
- Decisions are based on the Tier III Intervention Documentation Form and weekly progress monitoring graph.
- Parent is notified every 4-5 weeks of student progress based on weekly progress monitoring data and invited to the School Intervention Team meetings

If a referral for an evaluation for special education eligibility is recommended, the School Intervention Team follows the procedures established through the IEP team process.