

**JEFFERSON COUNTY SCHOOL SYSTEM
JOB DESCRIPTION**

SCHOOL PSYCHOLOGIST

Qualifications

1. Valid teacher's license with appropriate endorsement

Essential Duties and Responsibilities

1. Performs psycho educational assessments on referred students
2. Prepares written reports of assessments
3. Provides feedback to teachers concerning assessment
4. Assists educational personnel with the interpretation of psycho educational evaluations
5. Interprets assessment findings to parents at eligibility meetings
6. Develops suggestions/recommendations concerning individualized educational programs for students
7. Participates in RTI Process and Intervention Team meetings when necessary
8. Assists with Gifted Screening Process in schools
9. Participates in Preschool Transition and Eligibility Meetings as needed
10. Collaborates with school personnel regarding individual student needs
11. Stays abreast of changes in special education rules, regulations, laws, and court decisions
12. Assists with the development and presentation of in-service activities
13. Attends workshops, trainings, and state meetings to stay abreast of new assessment tools, procedures, and developments in the field of school psychology
14. Performs other duties as assigned by the Director of Schools