

SUBSTITUTE TEACHER AVAILABILITY STATEMENT:

Are you available to teach any day of the week? Yes _____ No _____
If not, please circle the day(s) of the week you are available.

Monday Tuesday Wednesday Thursday Friday

I will work at the following grade levels: (Please circle.)

County Wide, K-12 County Wide, K-5 County Wide, 6-8 JCHS, 9-12

Jefferson Academy
(Middle/HS Alternative School)

Are you presently employed by another school district as a substitute teacher? Yes _____ No _____

If yes, please list school district(s). _____

Do you have any pending criminal charges against you (other than a minor traffic violation)? If "Yes", please attach a signed and dated detailed explanation. Yes _____ No _____

Have you ever been convicted of or pleaded no contest to a crime? If "Yes", please attach a signed and dated detailed explanation. Yes _____ No _____

I hereby certify that the information presented in this application to the best of my knowledge is true, accurate, and complete. I understand that false information may be grounds for rejection of my application.

Date

Signature of Applicant

Tennessee State Law, T.C.A. 49-5-413 requires that every employee working in proximity to children must complete a Criminal History Records Check. The check involves fingerprinting and submission of the report to the Tennessee Bureau of Investigation. The procedure is done as part of the employee's intake procedure. Employees will bear the cost of the Criminal History Background Check.

The Jefferson County School System is an equal opportunity employer and does not discriminate against any person on the basis of race, sex, color, religion, national origin, citizenship status, age or handicap in any of it's educational or employment programs or activities.