

**MINUTES OF THE CALLED MEETING OF THE  
JEFFERSON COUNTY BOARD OF SCHOOL COMMISSIONERS  
APRIL 28, 2011 – 6:30 P.M.  
JCHS MEDIA CENTER**

**CALL TO ORDER**

Chair Anne Marie Potts called the meeting to order and then asked everyone to stand for a moment of silence. Board members present were Chair Potts, Vice Chair Bill Jarnigan, Randall Bradley, Maurice Solomon, Annette Loy, Jim Vines and Michael Phagan. Dr. Charles Edmonds, Director of Schools and Secretary to the Board, was also present.

**PLEDGE OF ALLEGIANCE**

Board member Solomon led the audience in the Pledge of Allegiance.

**NEW BUSINESS**

1. Length of Director of Schools Contract and Compensation

Board member Solomon made the motion to add two (2) more years to the Director of Schools contract. Board member Vines seconded the motion.

There was discussion regarding what the length of the contract would be. Chair Potts pointed out that it would be effective July 1, 2011 which would make it a four (4) year contract. She also commented that in the upcoming year the board would write goals and objectives and conduct the performance evaluation.

The motion to add two (2) more years to the Director of Schools contract passed 5-2 with board members Loy and Bradley voting against.

There was discussion regarding the compensation. Chair Potts pointed out that a bonus could not be given to the Director of Schools because a performance evaluation had not been conducted. She commented that they could adjust the Director's salary during the term of the agreement referring to item #6 in the contract.

Vice Chair Jarnigan commented that he felt the Director of Schools should be paid more than anyone else in the school system and deserved an increase in salary. Board member Vines asked if his pay would increase enough by giving him the 1.6% raise that teachers would receive from the state. He also agreed that his salary should be increased. Board member Loy pointed out that there was a major problem with the salary scale which needed to be dealt with. She commented that their efforts should be put forth in order to adjust the problems. Chair Potts suggested that they go back, evaluate where the top administrator's salary is and come back at

**New Business – Director’s Contract – continued**

the May meeting for discussion where a more final budget document would be in place. Board member Solomon requested that they also look at sport supplements.

The board agreed to bring back the discussion regarding the compensation at the May 12, 2011 board meeting.

2. Overnight Field Trips

Upon motion by Maurice Solomon and second by Michael Phagan, the board unanimously approved the overnight field trips as submitted. (see attached)

**UNFINISHED BUSINESS**

1. Board Policy Changes for Review and Adoption (Second Reading) – **4.406 Use of Internet, 4.600 Grading System, 6.307 Drug-Free Schools, 6.407 Student Social Services**

Upon motion by Vice Chair Jarnigan and second by Jim Vines, the board unanimously approved the above board policies on second and final reading. (see attached)

2. Building Program

Dr. Edmonds updated the board on the recent Design Team meeting. He commented on the work that had been done on the new high school facility as well as renovations for JCHS. He mentioned that progress was being made and they were moving forward with more specific information. He pointed out that Rentenbach would hopefully have enough information to project a cost of renovations to the current high school by June 9<sup>th</sup>. He further commented that sufficient water was available on the Patterson property for the new high school facility and there would be no issues regarding water on that property. He pointed out that the Patterson Property had been purchased and closed on. He did comment that there were issues regarding water pressure and flow with the east Dumplin Valley property that had been addressed with appropriate utility personnel. He referred to a letter sent to Mayor George Gantte regarding a request from the board for the extension of sewer service to the site for the two new schools which would save the school system a substantial amount of money.

**Unfinished Business – Building Program - continued**

Dr. Edmonds read a memo which was sent to the board members regarding payment of invoices for the building program. The \$92,523.10 invoice from The Lewis Group for the work done on the new high school facility will be paid out of the Build America Bonds proceeds. The invoice for the services performed up to this point on the JCHS renovations in the amount of \$151,365.47 will be paid from the proceeds of the \$1,250,000 capital outlay note approved and secured via action of the Jefferson County Commission through Resolution 2009-16 dated September 21, 2009 leaving a balance in the account of \$1,135,062. Payment of the costs for the preliminary work for renovation by The Lewis Group and Rentenbach will be paid from these funds only to the point of arriving at a projected cost by Rentenbach of the renovation. Then a request for funding will be prepared and presented to the Jefferson County Commission. The renovation costs to be paid for by the funding requested and approved. The memo went on to state that an invoice from Rentenbach for their services on three (3) projects; the new elementary school, new high school facility and the renovation of JCHS will be paid respectively from the QSCBs, BABs, and the proceeds of the \$1,250,000 bond.

Board member Phagan requested a monthly schedule by funding source as to where the money is going. Darrell Helton, County Finance Director, handed out an updated report balance on the \$16,000,000 issue and the QSCBs. He pointed out that the \$16,000,000 did not reflect any fees. He commented that he would have the exact dollar amount in the next report.

Board member Loy commented that she thought the board had made the decision to spend the \$1,250,000 on the Talbott addition. Dr. Edmonds read the motion made by board member Bradley regarding the Talbott addition from a draft copy of the minutes of the April 7, 2011 board meeting. "After some discussion, board member Bradley made the motion to add eight (8) classrooms and additional restrooms at Talbott Elementary to be adjusted according to the amount of money we have to work with in the capital outlay note. Vice Chair Jarnigan seconded the motion and the motion passed unanimously." Dr. Edmonds pointed out that the invoices could not be paid out of QSCBs, BABs, or the general fund and he didn't see where they could take it out of anything other than the \$1,250,000. He also noted that preliminary numbers from the work done on the zoning of students revealed that eight (8) classrooms do not need to be constructed at Talbott Elementary.

**ITEMS FOR INFORMATION – DIRECTOR OF SCHOOLS**

1. Dr. Edmonds updated the board on the recent meeting with the County Commission Budget Committee. He commented that he had presented information to the Budget

**Items for Information – continued**

Committee which was to be proposed to the school board on the budget. He went over the April BEP estimate from the state containing the normal inflationary growth and 1.6% increase to the salary unit cost which reflected the 1.6% raise for certified staff.

Dr. Edmonds went over a breakdown of non-salaried budgetary items including transportation, operation of plant and maintenance. He also went over a rolling three (3) year facilities plan which he presented to the Budget Committee.

Dr. Edmonds commented that he presented salary information to the Budget Committee. He mentioned that the inequities needed to be resolved. He proposed that the board take to the County Commission ways to address the problem with the salary schedules.

The final preliminary budget will be sent to the board for their review prior to the May 12, 2011 board meeting.

Dr. Edmonds commented that a lot of work had been done on zoning. He mentioned that all bus riders had been tracked as well as car riders. Dr. Edmonds pointed out that they are still working on all issues involved.

**ADJOURN**

With no further business, the meeting was adjourned.

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Anne Marie Potts, Chair

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Charles Edmonds, Director of Schools &  
Secretary to the Board

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Date

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Date